



**Enesco, LLC**  
225 Windsor Drive  
Itasca, IL 60143  
Phone: 1-800-436-3726  
Fax: 630-875-5459

Date: \_\_\_\_\_

Account #: \_\_\_\_\_

## **Credit Application / Account Set Up Form**

### **BILLING INSTRUCTIONS**

If New Store, Opening Date: \_\_\_\_\_

#### **Billing Address (invoicing and correspondence):**

Name of Business: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail Address: (store) \_\_\_\_\_

Web Site Address: \_\_\_\_\_

Would you like to be a Credit Card Only Customer? \_\_\_\_ Yes \_\_\_\_ No

(If yes, complete and sign the Credit Card Form and return with this application. Applicant acknowledges that all terms are waived.)

**Enesco will send shipping and order confirmation, and Return Merchandise Authorization via email.**

#### **Store Front Address (if different than Billing Address):**

Name of Business: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

#### **Shipping Address (i.e.: warehouse location, if different than Store Front):**

Name of Business: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Indicate if shipping address is (please check appropriate box): Residential  or Commercial

Shipping Terms (defaults to UPS Ground, Prepaid & Add to Invoice), unless otherwise specified here:

Other routing instructions: \_\_\_\_\_

Customer's UPS or FedEx Account #, if used: \_\_\_\_\_

### **BUSINESS TYPE**

Please provide a brief description of kind of business (i.e. Card & Gift, Flower Shop, Hospital, etc.)

Store Hours (Days and Hours open per week): M T W TH F S S From: \_\_\_\_\_ To: \_\_\_\_\_

If different hours: M T W TH F S S From: \_\_\_\_\_ To: \_\_\_\_\_

If Seasonal Business, indicate months of operation: \_\_\_\_\_

Size of Store \_\_\_\_\_ sq ft.

**OWNERSHIP AND CONTACT INFORMATION**

STATE TAX ID # \_\_\_\_\_ FEDERAL TAX ID # \_\_\_\_\_

(MANDATORY: Please attach Sales Tax Exemption/Resale Certificate or Multi-State Resale Certificate Form)

Sole Proprietorship – Social Security # or Driver’s License #: \_\_\_\_\_

Partnership – Social Security # of Partner(s) or Driver’s License #: \_\_\_\_\_

Corporation – Legal Name/Trade Name: \_\_\_\_\_

LLP: \_\_\_ or LLC: \_\_\_ State of Incorporation or Partnership Registration: \_\_\_\_\_

Has applicant filed for bankruptcy in a personal or business capacity in the past 7 years? \_\_\_\_\_

If yes, Year \_\_\_\_\_ and Jurisdiction \_\_\_\_\_

Date Business Established: \_\_\_\_\_ Length of Present Ownership: \_\_\_\_\_

Owner’s Name(s): \_\_\_\_\_

Owner’s Residential Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Accounts Payable Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Buyer Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Has Enesco previously sold to Applicant? \_\_Yes \_\_No

If yes, Enesco Account Name and #: \_\_\_\_\_

If applicant has an account with our subsidiaries, enter account number accordingly:

Gregg Gift \_\_\_\_\_ N C Cameron & Sons Ltd \_\_\_\_\_

Applicant estimates its annual purchases from Enesco, LLC will be \$ \_\_\_\_\_

Applicant requests a credit limit of \$ \_\_\_\_\_

**BANK & TRADE REFERENCES** (applicant may attach their own form)

Bank Name: \_\_\_\_\_ Account Number: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Contact: \_\_\_\_\_

Company Name: \_\_\_\_\_ Account #: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Contact: \_\_\_\_\_

Company Name: \_\_\_\_\_ Account #: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Contact: \_\_\_\_\_

Company Name: \_\_\_\_\_ Account #: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Contact: \_\_\_\_\_

Company Name: \_\_\_\_\_ Account #: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Contact: \_\_\_\_\_

**TERMS AND CONDITIONS** (See attached Terms and Conditions Form for further detail)

**Account Information**

- Credit Card Terms – American Express, Discover, MasterCard, and Visa are accepted. Credit Card is charged at the time of shipment (for accounts in good standing). All terms are waived.
- Open Terms are Net 30 days.
- Finance Charges of 1.5% (18% annually) may be assessed on invoices overdue.
- NSF Check Fee – a charge of \$25 will be added to your account.
- Shipments may be held until account is in good standing.
- If placed for collection, the customer is responsible for all attorney fees, court costs and collection fees. All open orders will be cancelled.
- Prices do not include shipping charges, and are subject to adjustment, without notice, to Enesco’s prices in effect at the time of shipment. All sales are subject to Enesco’s standard terms and conditions published from time to time on Enesco’s web site at [www.enesco.com](http://www.enesco.com).
- Enesco, LLC must receive written notice of any ownership and address changes 30 days prior to the change becoming effective.

**Shipping**

- Cancellation/changes to orders must be made a minimum of 30 business days prior to requested ship date.

**Claims**

- All claims for discrepancies and/or damages must be reported within 30 days of invoice date.
- No claims will be honored after the 30 days date.
- All product returns must be pre-authorized by Enesco’s Customer Service Department and include a packing slip referencing an authorization number.
- All unauthorized product returns and refused shipments will be subject to a 25% restocking fee.

Each undersigned owner of Applicant represents and warrants to Enesco, LLC that the information contained in this application relating to the owner(s) is true, correct, and complete and authorizes Enesco, LLC to make or have made any credit or background check or other investigation or report relating to the owner(s). I have received the Terms and Conditions and hereby agree to them.

I (we) understand that Enesco, LLC is authorized to contact any of the above persons and/or companies stated in the Bank & Trade References for further information.

The undersigned, a duly authorized owner/officer/partner, has fully read and understands this Application and, intending to legally bind Applicant, with the legal authority to do so, has entered into this Application on behalf of Applicant as of the date written below.

_____	_____
Signature of Owner/Officer/Partner	Print Name of Owner/Officer/Partner
_____	_____
Title	Date
_____	_____
Signature of Owner/Officer/Partner	Print Name of Owner/Officer/Partner
_____	_____
Title	Date

Is any Owner/Officer/Partner willing to sign a Personal Guaranty? \_\_\_\_ Yes \_\_\_\_ No  
If yes, complete and sign the Personal Guaranty and return with this application.